

Checklist of documents at different stages

A. With Application Form - documents to be uploaded

- Passport Size Photograph of Child
- Birth Certificate of the student – notarized/self-attested copy (in English)
- Previous years' Mark Sheets/Report Cards (if applicable)
- Copy of Passport (if available) of child

B. Documents to be verified along with Application Form

- Birth Certificate of the student – notarized/self-attested copy (in English)
- Previous years' Mark Sheets/Report Cards (2 years, if applicable)
- Copy of child's Passport (if OCI, NRI, Overseas students)
- Sibling proof – if a real sibling is currently enrolled at DPS Bopal
- Current School ID Card (if applicable)
- Single Parent Proof (if applicable):
 - Divorce Deed / Custody Document / Affidavit / Copy of Death Certificate (if one parent is deceased)

C. Documents needed at the time of Enrolment

- Aadhar Card copy of student & both the parents
- Pan card copy of both the parents
- Passport copy of student & both the parents
- Passport Size Photograph of child & both the parents
- Copy of Local Address Proof (any one):
 - Valid Passport/ • Latest Paid Electricity Bill/ • Rent/Lease Agreement or Index Copy
- Copy of Caste Certificate (if applicable: SC/ST/OBC)
- Fee payment receipt
- APAAR ID Consent Form

Note:

APAAR ID Note:

If your child's APAAR ID has already been generated by the previous school, you do not need to fill Form 8. Instead, please enter the PEN number and APAAR ID directly in the Enrolment Form. (You can get these details from the previous school.)

Bank Mandate - Online process

Bank Mandate registration will be done with the Accounts Department at the time of document submission